

Instructions on How to Download Your Current Certificate of Good Standing

To obtain a copy of your Certificate of Good Standing:

1. Go to the Colorado Secretary of State's Record Identification or ID Search:
<http://www.sos.state.co.us/biz/BusinessEntityCriteriaExt.do>
2. Enter your agency's name.
3. Click on Search.
4. Click on your agency's ID Number.
5. On the left side bar, you will see "For this Record..." and under that "Get a certificate of good standing", click on that. (Note that if you do not see "Get a certificate of good standing", then you will need to contact the Secretary of State's office directly at 303-894-2200 & press 2 or business@sos.state.co.us to determine what you need to submit to them in order to obtain that document).
6. Save the pdf to your hard drive (i.e., your computer).
7. **Upload the pdf to the Documents section on the Required Documents tab of your ColoradoGives profile. See next page for an example of what a Certificate of Good Standing looks like.**

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Jena Griswold, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Community First Foundation

is a

Nonprofit Corporation

formed or registered on 02/27/1975 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19871283445 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 02/04/2020 that have been posted, and by documents delivered to this office electronically through 02/05/2020 @ 14:30:18 . This date must end with 2020

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 02/05/2020 @ 14:30:18 in accordance with applicable law. This certificate is assigned Confirmation Number 12067130 .



Jena Griswold

Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."